Recommendations for writing a digital thesis

Language of the thesis

Subject to exceptions, a French thesis must be written in the French language (French Education Code, Article L12-3). When the language used is not French, the thesis must include a substantial summary of at least 4 A4 pages describing the contents of the research, the approach taken, and the results obtained. This summary is additional to the summaries required in the preliminary pages (see below).

Presentation

Your thesis will be consulted in its digital version. We recommend you to generate a clickable menu to:

Remove blank pages,
Keep the pages of summaries, keywords and titles in French and in English on the second page of the manuscript as proposed in the template provided by the university.

Structural elements of the thesis

- **Title page:**
  - Institution logo
  - Institution name
  - Name of the Doctoral School
  - Specialization
  - Full name of the author
  - Title of the thesis
  - Subtitle (optional)
  - Full name of the thesis supervisor
  - Date of viva
  - Full name, function (including the President), establishment of the examination panel members

- **Preliminary pages:**
  - Title in French
  - Abstract in French (4,000 characters maximum, including spaces)
  - Key words in French
  - Title in English
  - Abstract in English (4,000 characters maximum, including spaces)
  - Key words in English
  - Name and address of the unit of laboratory where the thesis was prepared
  - Epigraph, thanks, dedications, etc. (optional)

- **Contents (table of contents)** which may be followed by specific tables (figures, illustrations, etc.)
  - In the case of a thesis on works, the list of documents included will replace the table of contents.

- **Body of the thesis:** must be divided into hierarchically organised parts.

- **Bibliography** (sources)

- **Appendices:** do not forget to create the list and include it at the end of the table of contents. Be aware of copyright issues, if using other people’s resources.

- **[Optional] Table of contents:** more detailed than the contents page, this table of contents helps the reader to identify where they are in the document. This table provides a complete list of all parts of your thesis (chapters, sub-chapters, figures, appendices, etc.)